

Elwood Chamber of Commerce
2022 Halloween
Spook-tacular
Saturday, October 29

2:00–6:00 p.m. / Callaway Park

SETUP: Noon-1:30 p.m. / TEARDOWN: Starts 6:00 p.m.



VENDOR APPLICATION

Company/Vendor Name _____

Booth Attendant Name/s _____

Address, City, State, Zip _____

Phone Number/s _____

E-Mail Address/es _____

Type of Vendor: CRAFT ARTIST/AUTHOR FOOD OTHER TRUNK-OR-TREAT

There is no charge for Trunk-or-Treaters.

Please describe your products or services.

NOTE: Booths are 10x10-feet (100 square ft.) and vendors are responsible for their own furnishings. See reverse side of application for rules and general information.

| | | AMOUNT DUE |
|----------------------------|------------------------------------|-------------------|
| Chamber Member: | Number of Spaces _____ x \$20.00 = | \$ _____ |
| Non-Chamber Member: | Number of Spaces _____ x \$30.00 = | \$ _____ |

PAYMENTS:

Booth fees are due with submission of application and are payable by cash, check, credit card, or PayPal.

To pay with PayPal, visit <https://www.paypal.com/paypalme/elwoodchamber> and click the “SEND” button to log in to your own PayPal account. Then enter the amount you owe and follow the prompts.

To pay with credit card, call the Chamber at 765-552-0180.

AMOUNT ENCLOSED (\$30 per 10X10-foot booth): \$ _____

Mail or drop off application & check (payable to “Elwood Chamber of Commerce”) to the Elwood Chamber of Commerce, 108 S. Anderson Street, Elwood, IN 46036.

Application & payment must be at the Chamber by 3:00 p.m., Friday, Oct. 14.

The Chamber is donating 100% of vendor booth fees to the Elwood Police Department Equipment Fund.

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GENERAL INFORMATION

Booth dimension: Vendors will be allotted 100 square feet (10 feet deep and 10 feet wide).

Booth furnishings: Vendors are responsible for their own furnishings. The event will be held outside, so pop-up tents are advised.

Setup: Setup may begin at noon the day of the event and must be completed by 1:30 p.m.

Setup for Trunk-or-Treaters: Setup may begin at 4:00 p.m. and must be completed by 5:30 p.m. Trunk-or-Treat participants will be directed to their booth location when they arrive at the park.

**ALL BOOTHS MUST REMAIN OPEN DURING SCHEDULED HOURS.
NO LATE ARRIVALS OR EARLY DEPARTURES CAN BE ALLOWED.**

Breakdown and cleanup: The children's Halloween parade begins promptly at 6:00 p.m., followed by Trunk-or-Treat and Movie Night. To accommodate these activities, breakdown will begin at 6:00 p.m., and cleanup must be complete by 7:00 p.m. (Early breakdowns are not permitted.)

Refunds (less 10% cancellation fee): Refunds must be requested in writing to the Elwood Chamber and received by Friday, Oct. 14, 2022. Accepted applications are non-transferrable and non-refundable.

Liability: The Elwood Chamber of Commerce is not responsible or liable for injury, theft, loss, or damage to property before, during or after the event's hours. Participants are responsible for the security and safety of their works at all times.

Questions: For more information, please contact the Elwood Chamber of Commerce at (765) 552-0180 or elwoodchamberdirector@gmail.com.

NOTE: The 2022 Halloween Spook-tacular WILL NOT be canceled, suspended, or postponed due to inclement weather.

Thank you for choosing to be part of the Elwood Chambers' 2022 Halloween Spook-tacular!

REMINDER:

**DEADLINE FOR RECEIPT OF REGISTRATION
AND PAYMENT IS NOON, FRIDAY, OCT. 14, 2022.**



108 South Anderson Street / Elwood, Indiana 46036 / (765) 552-0180